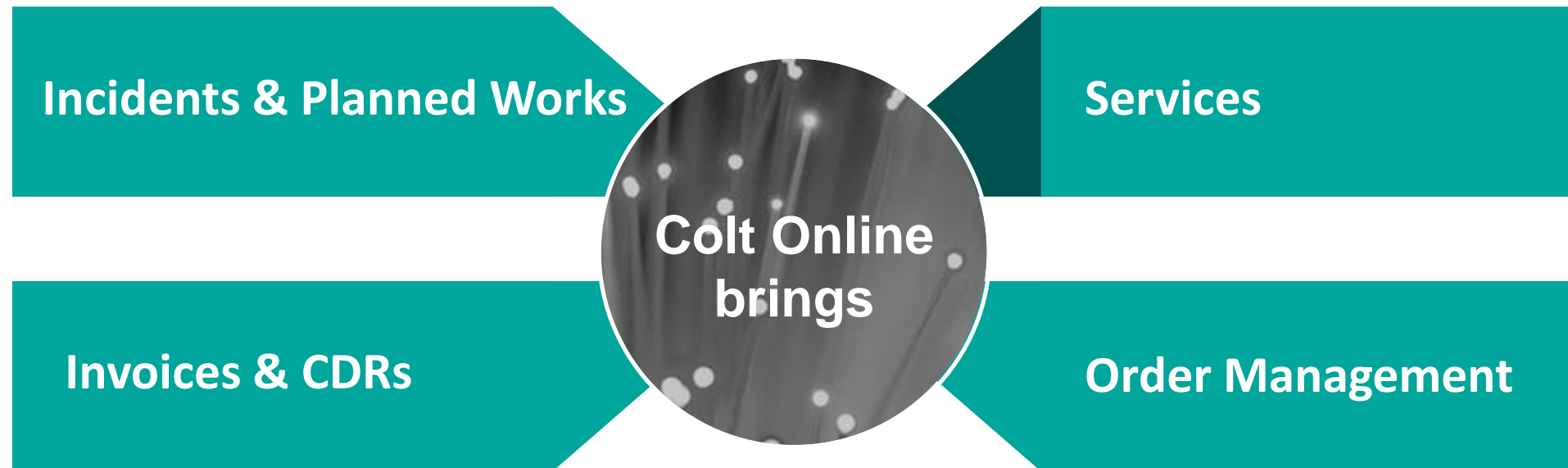# colt

Colt Online

Invoices Section

For customers with Services contracted in
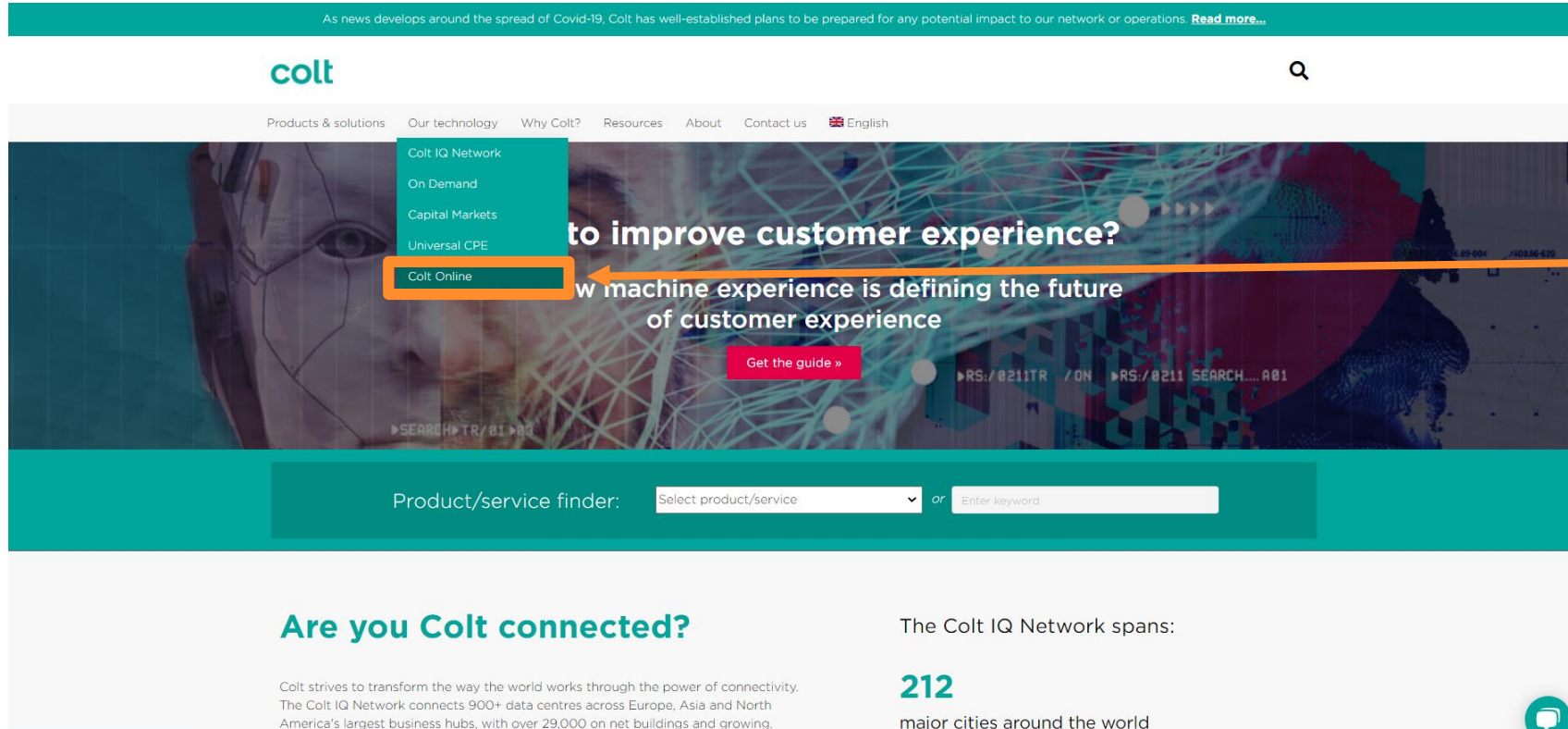Japan, Singapore, Hong Kong and South Korea

Colt Online is the user-friendly online tool for Colt Customers & Partners that will allow you to do easier and faster business with Colt

- Self-service tool accessible via internet **web-browser**

- **Secured** access

- Self-service registration and self-service request of features

Colt Online is already in use by **+20,000 customers** for services contracted in Europe. Now, it is coming for services contracted in **Japan, Singapore, Hong Kong and South Korea** with these sections currently:

Incidents & Planned Works

Services

Colt Online brings

Invoices & CDRs

Order Management

*Except Billing Enquiries

You can access Colt Online Portal in 2 ways:

Direct link:
https://my.colt.net/billing/#/grid

Through colt.net web site in «Colt Online»

During the next slides we'll show you how to use Colt Online

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It is recommended to use **Chrome** to navigate Colt online

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Columns Customiser

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Home | Connectivity | Quotes | Orders | Tickets | Services | Billing | Tools

Home / Billing / List

Raise Ticket

| Open Invoices | 0 → | Disputed Invoices | 0 → | Closed Invoices | 1 → | Call Analyser Tool V 1.0.8 | Download |

5 Records

Search

	Month	Amount	Invoice Number	Customer Name	Customer Number	Billing Account Nu...	Download	Status	Action
☐	May - 2020	¥ 44661	2202008003468	Colt Technology Services	22848	165188	Invoices	Not Applicable	
☐	June - 2020	¥ 3976	2202008003481	Colt Technology Services	22848	165188	Invoices	Not Applicable	
☐	September - 2020	¥ 4060	2202008003470	Colt Technology Services	22848	165188	Invoices	Closed	
☐	October - 0020	¥ 4060	2202008002213	Colt Technology Services	22848	165188	Invoices,2Report	Open	
☐	July - 2020	¥ 43961	2202007002231	Colt Technology Services	22848	165188	Invoices	Not Applicable	

1- 5 of 5 items

« 1 » ☰ 10 Records ⌄

Advanced Filter

Export to Excel
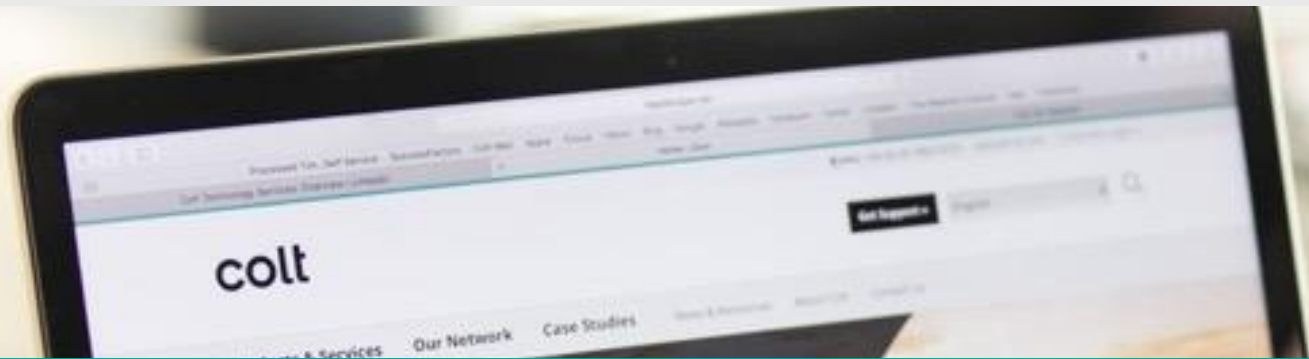
Download of Invoices & Reports

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Below types of documents are available in Colt online, if applicable:

- ✓ **Monthly invoices** (available in the invoices dashboard)

- ✓ **Re-issued invoices** (available in the invoices dashboard with suffix -1, -2… eg: *2202008003470-1*). When an invoice is re-issued the payment status of the original one is considered as Not Applicable

- ✓ **Credit Notes** (available in invoice dashboard with suffix CN eg: *2202008003470CN*)

- ✓ **CDR Reports** (available in the download menu of the monthly original invoice)

- ✓ **Universal Number List** (available in the download menu of the monthly original invoice)

Payment Stauts of all of them is refreshed daily. Please note that this refresh has been enabled for any document whose payment status has been changed after Oct 17th, 2020.

Colt is constantly working to improve the experience of customers who have contracted their services in Japan, Singapore, South Korea or Hong Kong to make below features available for them:

- • **Register for invoice via e-mail**

- • **Raise & Track Billing Enquiries**

- • **Manage Account Details**

Thank you